

Brent Knoll Parish Council

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COUNCIL SUMMONS AND AGENDA

**The next Monthly Meeting of Brent Knoll Parish Council will be
held on**

**Wednesday 1st October 2025 at the Jubilee Room in the
Parish Hall at 7pm**

Public Session and Agenda Items

1. **Apologies for absence** (resolution to approve)
2. **Declarations of Pecuniary** (Registerable Interests and Dispensations)
3. **Approve the Minutes from 3rd September 2025** (Resolution to approve)
4. **Public Session : The chairman will ask for any submissions from members of the public** (*agenda items only*) or *other matters at the chairman's discretion*)
5. **Planning Matters**

07/25/00024: Erection of drying parasol, office unit and screens for car wash business at **Sanders Garden World TA9 4HJ.**

07/25/00025: Fell 1Birch (T1) (TPO Ref T2) at **Woodlands House Hill Lane Brent Knoll TA9 4DF**

07/25/00026: Reduce height of secondary branches of 3 Lombardy Poplars (T1, T2 T3 (TPO Ref T2,T3,T4 by 2-3 m at **Greystones Burton Row Brent Knoll TA9 4BP**

6. **Clerks report** and Correspondence matters / and Surgery report
Correspondence (Pre Circulated) Consider any matters for future consideration
Report from the Surgery on September 30th 2025 OJC/RF

Working Group reports (Where appropriate pre circulated)
(Share Project Tracker for August 2025)

To present and receive reports

The Footpaths Team

AR/DK

The Highways Team	MB/JG
The Village Green Toilet Block/ Car Park/ Hill Lane	Rota member report
The Audit and staffing group	OJC/RF/CT
The Shop Liaison Group	AR/DK/
The Flood Action Group	DK
Contract review Group	OJC/AR/DK
IT Working group/ Website meetings	OJC/JR/CW
Policy Introduction and Updates	
(a) No New Policy updates for September	OJC

The Report from the Somerset Council member. Cllr R Filmer

7. **Financial Report** and payments for **October 2025 (OJC)**

Payment List Statutory approval for October (Approved under Minute no (241/23 (March 5th 2025)
(*resolution to approve*)

To Consider variable Payment Listing **for October 2025**
(*resolution to approve*)

None to date

£

£

Other Financial matters

- (i) Payment List for September pre circulated (**questions**)
- (ii) Monthly Budget/ reserves Update (statutory Item) pre circulated
- (iii) Council Contract Tender timetable for **2026/2027 updating**

8. **Matters for Consideration** and Decisions **for September 2025**

- (a) Damage to SID / Batteries / quotes / ANPR Alarm any decisions OC
- (b) Shop issues and reporting from recent meet with Builder/ Architect AR/RF
- (c) To consider permission for drop box Community shop (if requested)
- (e) Defibrillator School and lighting
- (f) Flower Boxes Burton Row and Berrow entrances updating
- (g) Any updated information (Flood alleviation project rear of Church RF
- (h) Toilet cleaning contract review

(h) Confidential Matter

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

9. **Matters of Report** and agenda Items for **November 5th 2025 (No Decisions)**

Date of Next Meeting and Surgery dates

The next full meeting of the Parish Council will be **November 5th** at 7pm
Parish Surgery on **November 4th** 10am to 12 Noon. Provisional meeting **15th October 2025** as required.